



JASPER COUNTY PLANNING & DEVELOPMENT

(219) 866-4908

BEFORE YOU BUILD

1. Completed Application Form
2. Survey if available – Site Plan showing the size of the structure and the distances to **all** property lines or road right of ways, whichever is most restrictive; distances to any existing buildings; height from grade to peak for the proposed structure, N Arrow, Driveway location; road name from which the structure will be accessed.
3. **Driveway Permit** - Available at: Jasper County Highway Garage
2627 West Clark St., Rensselaer, IN. 47978 (219) 866-5523 or
State Highway Department (219) 866-5451
No Building Permit will be issued without first obtaining your driveway permit
4. **Septic Permit & Well Permit** - Available at: Jasper County Health Department
105 West Kellner, Rensselaer, IN. 47978 (219) 866-4917
No Building Permit will be issued without first obtaining your septic and well permits
5. **Construction Drawings** showing **Dimensional Floor Plans to include window sizes and location, Structural/Framing Plans or cross-section with notes indicating size and spacing of all structural members, Location of Electric Panels, at least one elevation, Foundation Design, and Truss Drawings.**
6. If you are putting in a **Manufactured Home**, we will require: 1) Copy of title in your name - must show that home was built in 1981 or more recently; 2) Copy of Installation Instructions.
7. **Mail Box Requirements** (Mailboxes are permitted without the issuance of any permits, however, rural mailboxes shall not be permitted closer than five (5) feet to the edge of the road surface and the landowner is responsible for establishing a drive off for the mail carrier.) (Height and location shall be obtained from your post office.)